

**CRAWFORD COUNTY SUPERIOR COURT  
OCTOBER TERM 2022**

JEFFERY O. MONROE  
SUPERIOR COURT JUDGE

**NOTICE OF CIVIL CALENDAR CALL**

**Deadline for Announcements & Motions** : **Receipt** by Friday, September 9<sup>th</sup>, 2022 at 5:00 P.M.  
**Calendar Call Date** : Friday, September 16<sup>th</sup>, 2022 at 8:30 A.M.  
**Jury Trial Week** : Monday, October 17<sup>th</sup>, 2022 at 8:30 A.M.

**TRIAL CALENDARS**

Please visit [www.crawfordclerkofcourt.com](http://www.crawfordclerkofcourt.com) to obtain a copy of the trial calendar.

**EFFECT OF FAILURE TO ANSWER CALENDAR**

The failure to appear at a calendar call or otherwise to advise the Court as to whether a case is ready for trial may result in the dismissal without prejudice of plaintiff's action or defendant's answer, counterclaim, or cross claim. *See* U.S.C.R. 20(A); but note the following exceptions to the requirement to attend:

If less than eighteen (18) months have lapsed since the filing of the complaint then the case may be **continued by agreement** without motion. **Such announcements may be submitted directly to the Superior Court Clerk's Office by EMAIL ([lacy.ivey@gsccca.org](mailto:lacy.ivey@gsccca.org))**, with a copy to opposing counsel or unrepresented parties.

Cases older than eighteen (18) months can only be continued by order of the Court. A joint motion for continuance may be made to the Court by filing the motion and proposed order through PeachCourt. *No faxed motions will be accepted.*

If the parties submit timely notice of a request for continuance by agreement or if the Court grants a joint motion for continuance, counsel are excused from attending calendar call. **Personal appearance by counsel is required for all other announcements.**

**PRETRIAL CONFERENCES**

All cases announced "READY" for trial must have a pretrial conference before trial. The time of the pretrial conference assigned to your case will be provided by the Court during calendar call. Parties scheduled to attend a pretrial conference must bring a joint proposed pretrial order. *See* U.S.C.R. 7.2, 44.8.

**SETTLEMENTS AND DISMISSALS**

Immediately upon the settlement or dismissal of a civil action, counsel or an unrepresented party shall notify the Clerk's office of such an event. U.S.C.R. 4.10.

**COPY OF MOTIONS OTHER THAN CONTINUANCES TO ASSIGNED JUDGE**

The Court is unaware of motions filed by the parties unless the filing party submits a courtesy copy to the judge. Counsel and unrepresented parties are responsible for ensuring that the Court receives a file stamped copy of all motions and briefs in cases to Judge Monroe's office. Otherwise, motions will not be considered filed and will not be grounds for delay of a trial. If you think you need a special setting for a jury or non-jury trial, please contact the clerk's office. If you truly want your case resolved, the judge will be tireless in helping you get it resolved.

Please direct any and all correspondence, motions and/or dismissals to the following:

Crawford County Clerk of Superior Court  
100 GA. Hwy. 42 South  
Knoxville, GA. 31050  
(478) 836-3328 - PHONE  
[lacy.ivey@gsccca.org](mailto:lacy.ivey@gsccca.org) - E-MAIL