

**CRAWFORD COUNTY SUPERIOR COURT
OCTOBER TERM 2019**

JEFFERY O. MONROE
SUPERIOR COURT JUDGE

NOTICE OF CIVIL CALENDAR CALL

<u>Calendar Call Date</u>	: Monday, September 30, 2019, at 1:00 p.m.
<u>Deadline for Announcements & Motions</u>	: <u>Receipt</u> by Monday, September 9, 2019, at 12:00 Noon
<u>Pretrial Conferences</u>	: Friday, October 11, 2019, at 8:30 a.m.
<u>Motion Hearings</u>	: Friday, October 11, 2019, at 8:30 a.m.
<u>Jury Trial Week</u>	: Monday, October 21, 2019, at 9:00 a.m.

TRIAL CALENDARS

Please visit www.crawfordclerkofcourt.com to obtain a copy of the trial calendar.

EFFECT OF FAILURE TO ANSWER CALENDAR

The failure to appear at a calendar call or otherwise to advise the Court as to whether a case is ready for trial may result in the dismissal without prejudice of plaintiff's action or defendant's answer, counterclaim, or cross claim. See U.S.C.R. 20(A); but note the following exceptions to the requirement to attend:

If less than eighteen (18) months have lapsed since the filing of the complaint then the case may be **continued by agreement** without motion. **Such announcements may be submitted directly to the Superior Court Clerk's Office by FACSIMILE (478-836-9170) or EMAIL (lacy.ivey@gsccca.org)**, with a copy to opposing counsel (or unrepresented parties) and the Judge's chambers to BCates@maconbibb.us.

Cases older than eighteen (18) months can be continued only by a motion granted by the Court. A joint motion for continuance may be made to the Court by filing the motion and proposed order with the Clerk of Superior Court. *No faxed motions will be accepted. The hardcopy of the joint motion and order must be received at the Clerk's office by the deadline to be considered by the Court.*

If the parties submit timely notice of a request for continuance by agreement or if the Court grants a joint motion for continuance, counsel are excused from attending calendar call. **Personal appearance by counsel is required for all other announcements.**

PRETRIAL CONFERENCES

All cases announced "READY" for trial must have a pretrial conference before trial. The time of the pretrial conference assigned to your case will be provided by the Court during calendar call. Parties scheduled to attend a pretrial conference must bring a joint proposed pretrial order. See U.S.C.R. 7.2, 44.8.

SETTLEMENTS AND DISMISSALS

Immediately upon the settlement or dismissal of a civil action, counsel or an unrepresented party shall notify the Clerk's office of such an event. U.S.C.R. 4.10.

COPY OF MOTIONS OTHER THAN CONTINUANCES TO ASSIGNED JUDGE

The Court is unaware of motions filed by the parties unless the filing party submits a courtesy copy to the judge. Counsel and unrepresented parties are responsible for ensuring that the Court receives a file stamped copy of all motions and briefs in cases assigned to Judge Monroe. Otherwise, motions will not be considered filed and will not be grounds for delay of a trial. Unless otherwise specified, all motions must be received by noon on September 9, 2019 and a copy e-mailed to kdobbins@maconbibb.us. If you think you need a special setting for a jury or non-jury trial, please contact the clerk's office.

Please direct any and all correspondence, motions and/or dismissals to the following:

Crawford County Clerk of Superior Court
100 GA. Hwy. 42 South
Knoxville, GA. 31050
(478) 836-3328 - PHONE
(478) 836-9170 - FAX
lacy.ivey@gsccca.org - E-MAIL